

# APPLICATION FORM

APPLICATION FOR COURSE : .....

VENUE : ..... DATE : .....

Please register the following names for the course above.

NO	NAME	DESIGNATION	CONTACT NO. / HP	E-MAIL ADDRESS	GREEN CARD * REGISTRATION NO.
1.					
2.					
3.					
4.					
5.					

Name of Applicant: .....

Name of Organisation: .....

Correspondence Address: .....

Tel. No.: ..... Fax No.: ..... E-mail: .....

Signature

Date:

*\*Note: Kindly make sure that the Green Card is still valid. For renewal of expired card, please proceed to the nearest CIDB office.*

## CIDB Headquarters

Tingkat 7, Grand Seasons Avenue, No. 2, Jalan Pahang, 53000 Kuala Lumpur  
**Ahmad Marwan Mohamad** Tel.: 03 - 2617 0259, E-mail: [marwan@cidb.gov.my](mailto:marwan@cidb.gov.my)  
**Siti Faridah Md. Jelani** Tel.: 03 - 2617 0310, E-mail: [siti.faridah@cidb.gov.my](mailto:siti.faridah@cidb.gov.my)  
**Siti Nurdiyana Zainuddin** Tel.: 03 - 2617 0200 (ext: 1241), E-mail: [siti.nurdiyana@cidb.gov.my](mailto:siti.nurdiyana@cidb.gov.my)  
**Fax : 03 - 4043 0801**

## CIDB State Office

### CIDB Wilayah Persekutuan

Tingkat 7, Grand Seasons Avenue, No. 72, Jalan Pahang, 53000 Kuala Lumpur  
**Encik M Hazlan Abdul Baki**  
 Tel : 03 - 4045 3800 Fax : 03 - 4045 3858 E-mail : [hazlan@cidb.gov.my](mailto:hazlan@cidb.gov.my)

### CIDB Kedah

Lot 1-4, Tingkat 11, City Plaza, Jalan Tunku Ibrahim, 05000 Alor Setar, Kedah  
**Encik Ismail Shariff**  
 Tel : 04 - 733 1243 Fax : 04 - 733 1175 E-mail : [mail@cidb.gov.my](mailto:mail@cidb.gov.my)

### CIDB Perak

Lot 5.02, Tingkat 5, Bangunan KWSP, Jalan Greentown, 30450 Ipoh, Perak  
**Encik Faizal Kamal**  
 Tel : 05 - 242 3488 Fax : 05 - 255 5488 E-mail : [faizalkamal@cidb.gov.my](mailto:faizalkamal@cidb.gov.my)

### CIDB Johor

Lot 2067, Batu 3, Jalan Tampoi, 81200 Johor Bahru, Johor  
**Encik Kamarul Azman Razak**  
 Tel : 07 - 234 4808 Fax : 07 - 234 4807 E-mail : [azman@cidb.gov.my](mailto:azman@cidb.gov.my)

### CIDB Pulau Pinang

Lot 9.01, Tingkat 9, Bangunan KWSP No. 3009, off Lebuhraya Tengah 2  
 Bandar Seberang Jaya, 13700 Seberang Jaya, Pulau Pinang  
**Puan Maznah Yahya**  
 Tel : 04 - 390 2448 Fax : 04 - 390 7448 E-mail : [maznah@cidb.gov.my](mailto:maznah@cidb.gov.my)

### CIDB Melaka

M13/40, Tingkat 2, Bangunan Kota Cemerlang, Lebuhraya Ayer Keroh  
 75450 Ayer Keroh, Melaka  
**Encik Lokman Darus**  
 Tel : 06 - 232 8895 Fax : 06 - 232 8950 E-mail : [lockman@cidb.gov.my](mailto:lockman@cidb.gov.my)

### CIDB Pahang

A1, Tingkat Bawah, Jalan Seri Kuantan 2, Sri Kuantan Square, 25050 Kuantan, Pahang  
**Encik Badrul Hisham**  
 Tel : 09 - 517 8734 Fax : 09 - 517 8751 E-mail : [badrul@cidb.gov.my](mailto:badrul@cidb.gov.my)

### CIDB Terengganu

Tingkat 7, Menara Yayasan Islam Terengganu, Jalan Sultan Omar, 20300 Kuala Terengganu, Terengganu  
**Encik Ahmad Abdullah**  
 Tel : 09 - 624 5311 Fax : 09 - 623 8973 E-mail : [mat@cidb.gov.my](mailto:mat@cidb.gov.my)

### CIDB Kelantan

No. U7.2, Tingkat 7, Menara Perbadanan, Jalan Tengku Petra, Semarak, 15000 Kota Bharu, Kelantan  
**Encik Nik Nasrom Faizal**  
 Tel : 09 - 744 4311 Fax : 09 - 743 4311 E-mail : [niknasrom@cidb.gov.my](mailto:niknasrom@cidb.gov.my)

### CIDB Sabah

Blok A, Tingkat 4, Bangunan KWSP, 88100 Kota Kinabalu, Sabah  
**Encik Mohd Harshad**  
 Tel : 088 - 242 495 / 244 423 / 244 506 Fax : 088 - 242 481 E-mail : [arsad@cidb.gov.my](mailto:arsad@cidb.gov.my)

### CIDB Cawangan Tawau

Tingkat 1, Wisma Gek Poh, Batu 1, Jalan Dunlop / Kuhara, Beg Berkunci No. 7, 91009 Tawau, Sabah  
**Ms. Florie Samuel**  
 Tel : 089 - 777 841 / 777 842 Fax : 089 - 777 840 E-mail : [florie@cidb.gov.my](mailto:florie@cidb.gov.my)

### CIDB Sarawak

Tingkat 1, Blok A, Kompleks CIDB, Jalan Sultan Tengah, 93050 Kuching, Sarawak  
**Encik Faizor Rahman**  
 Tel : 082 - 445 833 Fax : 082 - 447 883 E-mail : [faizor@cidb.gov.my](mailto:faizor@cidb.gov.my)

### CIDB Cawangan Miri

Lot 1301, Blok 9, Tingkat 1, Wisma Rela Aman, MCLD Miri Water Front, 98000 Miri, Sarawak  
**Encik Zismah Spudin**  
 Tel : 085 - 417 431 Fax : 085 - 417 432 E-mail : [isma\\_ZS@cidb.gov.my](mailto:isma_ZS@cidb.gov.my)

# TRAINING PROGRAMME FOR CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

## TRAINING CALENDAR

# 2010



Lembaga Pembangunan Industri Pembinaan Malaysia

CONSTRUCTION INDUSTRY DEVELOPMENT BOARD MALAYSIA

[www.cidb.gov.my](http://www.cidb.gov.my)



# CONTINUING PROFESSIONAL DEVELOPMENT (CPD) TRAINING CALENDAR 2010

NO	COURSE	Fee		CCD POINT	DAYS	2010											
		GREEN CARD HOLDER	NON - GREEN CARD HOLDER			JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<b>SAFETY TRAINING</b>																	
1	Construction Safety & Health Officer Training (CSHO)	RM1000/-		16	5 days	4 - 8 (KL)	1 - 5 (PP)	1 - 5 (KB)	5 - 9 (KT)	3 - 7 (JB)	7 - 11 (KC)	5 - 9 (IP)	2 - 6 (KN)	20 - 24 (AS)	4 - 8 (MK)	8 - 12 (KK)	13 - 17 (MR)
						11 - 15 (JB)	1 - 5 (IP)			10 - 14 (KL)	14 - 18 (PP)			20 - 24 (JB)	11 - 15 (KC)	8 - 12 (KL)	13 - 17 (KN)
2	Traffic Management during Construction	RM600/-	RM1,200/-	16	4 days	11 - 14 (PP)	2 - 5 (KL)	8 - 11 (KC)	12 - 15 (IP)	10 - 13 (KN)	14 - 17 (KL)	12 - 15 (AS)	2 - 5 (MK)	20 - 23 (KK)	4 - 7 (JB)	8 - 12 (KT)	13 - 16 (PP)
<b>CONTRACT MANAGEMENT</b>																	
3	Construction Contract Procedures	RM200/-	RM400/-	16	2 days	4 - 5 (AS)	1 - 2 (JB)	8 - 9 (KL)	5 - 6 (KN)	10 - 11 (KT)	7 - 8 (MK)	5 - 6 (KC)	2 - 3 (PP)	20 - 21 (KL)	4 - 5 (MR)	8 - 9 (IP)	13 - 14 (KK)
4	Design & Build Turnkey Contract Administration	RM200/-	RM400/-	16	2 days	4 - 5 (KC)	1 - 2 (PH)	8 - 9 (JB)	5 - 6 (KL)	10 - 11 (AS)	7 - 8 (KT)	5 - 6 (MK)	2 - 3 (KK)	20 - 21 (IP)	4 - 5 (PP)	8 - 9 (MR)	13 - 14 (KL)
5	Site Administration for Non-Technical	RM200/-	RM400/-	16	2 days	4 - 5 (KN)	1 - 2 (KC)	8 - 9 (MK)	5 - 6 (KK)	10 - 11 (MR)	7 - 8 (JB)	5 - 6 (PP)	2 - 3 (KL)	20 - 21 (KT)	4 - 5 (IP)	8 - 9 (AS)	13 - 14 (KB)
<b>CONSTRUCTION MANAGEMENT</b>																	
6	Construction Site Management Planning, Monitoring & Control Procedure	RM200/-	RM400/-	16	2 days	11 - 12 (KL)	8 - 9 (PP)	8 - 9 (KB)	12 - 13 (KT)	10 - 11 (JB)	14 - 15 (KC)	12 - 13 (IP)		20 - 21 (KN)	4 - 5 (AS)	8 - 9 (MK)	1 - 2 (KK)
7	Building Defect & Maintenance Planning	RM200/-	RM400/-	16	2 days	4 - 5 (PP)	8 - 9 (KL)	1 - 2 (KC)	5 - 6 (IP)	3 - 4 (KN)	7 - 8 (KL)	5 - 6 (AS)		20 - 21 (MK)	11 - 12 (JB)	22 - 23 (KT)	1 - 2 (PP)
8	Building Maintenance Management	RM200/-	RM400/-	16	2 days	4 - 5 (MK)	1 - 2 (KK)	1 - 2 (IP)	5 - 6 (PP)	3 - 4 (AS)	7 - 8 (KN)	5 - 6 (KL)	2 - 3 (JB)	20 - 21 (KC)	4 - 5 (KT)	8 - 9 (KB)	1 - 2 (KL)
9	Site Management for Engineers	RM200/-	RM400/-	16	2 days	4 - 5 (KK)	1 - 2 (KT)	1 - 2 (KL)	5 - 6 (KC)	3 - 4 (MK)	7 - 8 (IP)	5 - 6 (MR)	2 - 3 (AS)		4 - 5 (KN)	8 - 9 (PP)	1 - 2 (JB)
10	Project Management	RM200/-	RM400/-	16	2 days	4 - 5 (KT)	8 - 9 (JB)	1 - 2 (MK)	5 - 6 (AS)	3 - 4 (KC)	7 - 8 (KK)	5 - 6 (KN)	2 - 3 (IP)	20 - 21 (PP)	4 - 5 (KL)	22 - 23 (MR)	1 - 2 (MK)
11	Project Risk Management	RM200/-	RM400/-	16	2 days	18 - 19 (KL)	8 - 9 (KK)	8 - 9 (IP)	12 - 13 (KN)	3 - 4 (PP)	7 - 8 (MR)	5 - 6 (JB)	2 - 3 (KN)	20 - 21 (KB)	4 - 5 (KC)	22 - 23 (MK)	1 - 2 (AS)
12	Negotiation Skills	RM200/-	RM400/-	16	2 days	4 - 5 (JB)	1 - 2 (MK)	1 - 2 (PP)	12 - 13 (KL)	3 - 4 (IP)	7 - 8 (AS)	5 - 6 (KN)	2 - 3 (KB)	20 - 21 (MR)	11 - 12 (KK)	8 - 9 (KN)	1 - 2 (KC)
13	Road Services Maintenance	RM200/-	RM400/-	16	2 days	11 - 12 (KC)	8 - 9 (IP)	1 - 2 (KT)	5 - 6 (JB)	3 - 4 (KK)	14 - 15 (KN)	12 - 13 (KL)	2 - 3 (KC)		11 - 12 (MK)	22 - 23 (PP)	1 - 2 (MR)
14	Waste Management at Construction Site	RM200/-	RM400/-	16	2 days	4 - 5 (MR)	8 - 9 (KT)	8 - 9 (PP)	5 - 6 (MK)	3 - 4 (KL)	14 - 15 (JB)	12 - 13 (KN)	2 - 3 (MR)		4 - 5 (KK)	22 - 23 (KL)	1 - 2 (IP)
15	Demolition Works & Procedures	RM200/-	RM400/-	16	2 days	4 - 5 (PK)	8 - 9 (KC)	1 - 2 (KK)	12 - 13 (PP)	3 - 4 (KT)	14 - 15 (AS)	12 - 13 (MR)			11 - 12 (KL)	8 - 9 (JB)	1 - 2 (KB)
16	Building Works Supervision	RM200/-	RM400/-	16	2 days	11 - 12 (MR)	1 - 2 (KB)	1 - 2 (JB)	12 - 13 (AS)	10 - 11 (KK)	14 - 15 (IP)	12 - 13 (KC)		22 - 23 (KL)	11 - 12 (PP)	22 - 23 (KN)	1 - 2 (KT)
17	Project Accounting & Cost Control	RM200/-	RM400/-	16	2 days	11 - 12 (IP)	8 - 9 (KN)	1 - 2 (AS)	5 - 6 (KB)	3 - 4 (MR)	17 - 18 (PP)	12 - 13 (MK)			11 - 12 (KT)	22 - 23 (KK)	13 - 14 (JB)
18	Project Estimation & Tendering	RM300/-	RM600/-	16	3 days	11 - 13 (MK)	1 - 3 (AS)	1 - 3 (KN)	12 - 14 (KK)	3 - 5 (KB)	14 - 16 (MR)	12 - 14 (PP)	4 - 6 (KL)		11 - 13 (IP)	22 - 24 (JB)	13 - 15 (KC)
19	Managing People in Construction Industry	RM200/-	RM400/-	16	2 days	11 - 12 (KN)	8 - 9 (MK)	8 - 9 (AS)	12 - 13 (KB)	10 - 11 (PP)	14 - 15 (KT)	12 - 13 (JB)	4 - 5 (KC)		11 - 12 (MR)	22 - 23 (IP)	20 - 21 (KL)
20	Strategic Planning for Construction Organization	RM200/-	RM400/-	16	2 days	4 - 5 (KB)	1 - 2 (MR)	8 - 9 (KT)	12 - 13 (JB)	10 - 11 (KC)	14 - 15 (MK)	5 - 6 (KK)	4 - 5 (PP)	22 - 23 (KN)	18 - 19 (IP)	25 - 26 (KL)	13 - 14 (AS)
<b>ICT TRAINING</b>																	
21	Introduction & Advance Project Planning using Primavera Project Planner	RM300/-	RM600/-	16	3 days	25 - 27 (KL)		15 - 17 (KL)		17 - 19 (KL)		19 - 21 (KL)			18 - 20 (KL)		8 - 10 (KL)
22	Introduction & Advance Project Planning using Microsoft Project 2003	RM300/-	RM600/-	16	3 days		22 - 24 (KL)		19 - 21 (KL)		21 - 23 (KL)					1 - 3 (KL)	
23	Introduction to Autocad	RM300/-	RM600/-	16	3 days	20 - 22 (KL)		22 - 24 (KL)		5 - 7 (KL)		14 - 16 (KL)			25 - 27 (KL)		15 - 17 (KL)
24	Introduction to Company Website Design	RM300/-	RM600/-	16	3 days		10 - 12 (KL)		19 - 21 (PP)		21 - 23 (KN)					1 - 3 (JB)	
<b>IBS TRAINING</b>																	
25	Introduction to IBS and Modular Coordination	RM100/-	RM200/-	8	1 day	11 (KL)		15 (KL)		17 (KL)		12 (KL)			4 (KL)	29 (KL)	
26	IBS Score Calculation and Submission	RM100/-	RM200/-	8	1 day	12 (KL)		16 (KL)		18 (KL)		13 (KL)			5 (KL)	30 (KL)	
27	Precast Concrete Project Planning and Execution	RM150/-	RM300/-	8	1 day	13 (KL)		17 (KL)		19 (KL)		14 (KL)			6 (KL)		1 (KL)
28	Analysis and Design : Precast Concrete Structures	RM200/-	RM400/-	16	2 days		23 - 24 (KL)					27 - 28 (KL)					21 - 22 (KL)
29	Analysis and Design : Steel-Framed Structures	RM200/-	RM400/-	16	2 days						29 - 30 (KL)						
30	Modular Coordination Design	RM300/-	RM600/-	16	3 days				22 - 24 (KL)								2 - 4 (KL)

**LEGEND:**

KL	KUALA LUMPUR	MK	MELAKA	JB	JOHOR BAHRU	KK	KOTA KINABALU
IP	IPOH	AS	ALOR SETAR	KN	KUANTAN	KT	KUALA TERENGGANU
PP	PENANG	KC	KUCHING	KB	KOTA BHARU	MR	MIRI

\* For Industrial Building System (IBS) Training, please contact :  
**Innovacia Sdn. Bhd., Gate C, Platform 4, Bangunan Stesen Keretapi**  
**Jalan Sultan Hishamuddin, 50050 Kuala Lumpur**  
**En. Razif / En. Rashidi Tel : 03 - 2260 6303 Fax : 03 - 2260 6727 E-mail : training@innovacia.com.my**